

2nd Draft / Reviewed at 4-19-94 meeting  
and approved for submitting  
to NCRS.

## BYLAWS FOR THE QUEEN CITY CHAPTER OF THE NCRS, INC.

### INTRODUCTION

The purpose of this document is to provide the Queen City Chapter of the National Corvette Restorers Society, Inc. members with a uniform set of guidelines by which to operate and embodies the requirements as set forth by the NCRS in the NCRS Chapter Manual.

These guidelines offer a reasonable level of operational flexibility and must be closely observed in order to preserve the purpose and standards of the NCRS Inc. Failure to observe the chapter guidelines can result in revocation of the Queen City Chapter charter by the NCRS.

### ARTICLE I PURPOSE

NCRS Inc. sanctions chapters to promote NCRS activities on a regional or local scale.

The Queen City Chapter exists to provide a local outlet for NCRS activities and allows membership an opportunity to participate in local events.

The Queen City Chapter will not be in competition with the national level activities but rather serve as a medium for a further expression of NCRS philosophy, which is the restoration, preservation, and history of the Chevrolet Corvette.

### ARTICLE II MEMBERSHIP REQUIREMENTS

1.0 Membership of the Queen City Chapter shall be open to any NCRS members in good standing and who submits a Queen City Chapter membership application accompanied by dues as prescribed by paragraph 5.2 and Article IX.

2.0 There shall be no discrimination on the basis of race, color, creed, gender, religion, or national origin.

3.0 Eligibility for membership shall not be restricted to owners of Corvette automobiles.

4.0 Membership in the Queen City Chapter is not transferable or assignable to anyone except the remainder of a paid membership to the surviving spouse in the event of the death of a paid member.

5.0 The Chapter Board of Directors, acting in behalf of the Chapter Membership may from time to time adjust the amount of annual dues as set forth in Article IX.

~~5.1 The annual dues will cover a twelve month period beginning January 1st of each year.~~

~~5.2 New members applying after July 1st will be required to submit only 1/2 of the annual dues amount.~~

~~5.3 Membership dues shall be payable on or 30 days prior to the January meeting.~~

6.0 When membership information is properly entered on the application form and accompanied by one year dues in advance, the member is admitted and issued a Chapter number by the Membership Chairman.

7.0 The name, address, date, and number shall be entered on the records of the Chapter.

8.0 The member is then entitled to any and all services, publications, and benefits provided by the Queen City Chapter for the period covered by dues.

8.1 Should a publication date be delayed beyond a member's paid period, that publication will be forwarded as if it had been published punctually.

9.0 Supervision and/or expulsion shall be set forth as follows:

9.1 When any member shall be in default in the payment of dues, their membership shall automatically be terminated.

9.2 A member who resigns is not entitled to a refund of dues.

10.0 The classes for Membership for the Queen City Chapter are set forth as follows:

10.1 Active members are those who have paid current dues. They are entitled to receive any Chapter publication, including notices of Chapter activities, and shall have the right to one vote for each officer of the Board of Directors of the Queen City Chapter.

10.2 Any active member in the Queen City Chapter shall be eligible to serve in any of the Chapter positions.

~~10.3 Associate members are the spouse and minor children (under 18 years of age) of an active member.~~

~~10.4 Associate members may participate in Chapter functions along with active members without additional dues, but shall have no voting privileges and receive no additional copies of publications.~~

10.5 Associate members may become active members by application and by paying regular membership dues.

10.6 Honorary members are persons so designated as Honorary members of the NCRS National organization. Honorary members of the NCRS are automatically Honorary members of the Queen City Chapter.

10.6.1 Honorary members are entitled to receive all Chapter publications and participate in all Chapter functions, but shall not have any voting rights.

10.6.2 Honorary members do not pay dues.

10.7 Life members can only be life members in the Queen City Chapter if they are life members in the NCRS national organization. After verification with the NCRS, and upon request, the Chapter Board may establish a one time fee covering all membership dues for the balance of that members life. Life members are considered active members in all respects.

### ARTICLE III CHAPTER REQUIREMENTS

1.0 The Queen City Chapter must maintain a minimum of 25 NCRS Inc. members to retain chapter status. In the event membership falls below 25 member and stays below this level for a period of 6 months, chapter status may be revoked by the NCRS Inc.

2.0 All Chapter members must be members in good standing of NCRS Inc. and no other restrictions shall be imposed on membership requirements.

3.0 The Queen City Chapter shall elect it's own officers: Chairman, Vice-Chairman, Secretary, Treasurer, Judging Chairman, Membership Chairman, Editor/Historian, and any other officer that the Chapter Membership may deem necessary to elect or appoint.

4.0 The Queen City Chapter shall make reports of chapter meetings and shall file semi-annual reports of chapter activities and meetings as outlined in Article VII. This report shall be submitted on a form prescribed by the Board of Directors of the NCRS Inc. and shall include an accurate current list of Chapter members.

5.0 The Queen City Chapter must keep with the goals, ideals, and philosophy of the NCRS and must conduct all activities accordingly or be subject to revocation of the charter.

6.0 The Queen City Chapter is free to conduct a strictly NCRS Inc. activity as long as it is consistent with the purpose of NCRS Inc. This includes fund raising for the Chapter provided such activity is exclusively operated and controlled by the NCRS Inc. Chapter.

7.0 Affiliation or sponsorship by any other organization is permissible so as to further the goals and objectives of the Chapter. Membership in or affiliation with any organization that places the Chapter in a subservient position to that organization is not allowed.

8.0 Any function in which an appreciable benefit, financial or otherwise, is derived by some other organization, whether charitable or not, is prohibited by NCRS Inc. as the organization will not allow exploitation of the name NCRS Inc. If problems or questions arise surrounding this area, the Chapter should consult the NCRS Chapter Coordinator.

9.0 The Chapter will submit proposed dates for activities, meets, and tours to the NCRS Inc. Chapter Coordinator for approval. The Editor of the Drive Line should also be notified. This is especially true for road tours since NCRS Insurance coverage must be extended to cover such events by the Editor.

10.0 The use of media is permissible to promote Chapter activities. Any advertising must specifically state that NCRS Inc. judging will be for 1953 thru 1977 Corvettes.

11.0 Concours events using NCRS Inc. judging rules shall be for Corvettes only for model years 1953 thru 1977.

12.0 NCRS Inc. judging rules must be used in any competition.

13.0 Awards are to be presented as per NCRS Inc. guidelines found in the Judging Reference Manual.

14.0 NCRS Inc. reserves the right to amend, delete, or add to the rules and regulations pertaining to this Chapters bylaws.

15.0 The geographical area covered by the Queen City Chapter will be Southwestern Ohio, Northern Kentucky, and Southeastern Indiana centered around Cincinnati, Ohio. NCRS Inc. directors may, if necessary, amend this area as they deem fit.

16.0 The Queen City Chapter is incorporated in the State of Ohio; and the official mailing address is: Queen City Chapter of the National Corvette Restorers Society Incorporated, 5291 Day Road, Cincinnati, Ohio 45252-1334. Board and Business meetings will be conducted within 50 miles of Cincinnati, Ohio.

17.0 The Queen City Chapter logo is:

18.0 ROBERTS RULES OF ORDER shall be the parliamentary authority regarding all Chapter meetings.

19.0 The ORDER OF BUSINESS for all Chapter meetings shall be as follows:

- a. Registration of those present.
- b. Presentation of any proxies.
- c. Call to order by presiding Officer.
- d. Reading of the minutes of the previous meeting by the Secretary or his designate, and their approval.
- e. Treasurer's report.
- f. Committee reports.
- g. Unfinished business.
- h. New business.
- i. Program of the day.
- j. Comments by officers or others.
- k. Adjournment.

20.0 During all meetings, Board or Membership, a majority vote of those present (including proxy votes during Board meetings) shall prevail unless otherwise stated in these bylaws.

21.0 The following statements are a permanent part of this Chapter's bylaws:

#### RECITALS AS REQUIRED BY THE NCRS FOR CHAPTERS

21.1 The Queen City Chapter agrees to conform to the provisions of the bylaws of NCRS, which take precedence in any conflict, and will abide by the decisions of the NCRS Board and follow the directions of the NCRS Chapter Manual.

21.2 The Queen City Chapter has all the responsibility, financial and otherwise, for any activities it conducts and NCRS shall not be responsible for any debts or other obligations incurred by the chapter.

21.3 The Queen City Chapter agrees that all active members of NCRS and only active members of NCRS be accepted for membership in the chapter.

21.4 The Queen City Chapter will levy its own dues and have its own publications.

21.5 The Queen City Chapter will keep accurate books and records of account on the calendar year basis.

21.6 The Queen City Chapter will elect their own officers and officers on a calendar year basis. And it is suggested that no officer will serve more than three consecutive one year terms.

21.7 The Queen City Chapter will use ROBERTS RULE OF ORDER as their parliamentary authority and will use the NCRS order of Business for its business meetings as stated in Article III paragraphs 18.0 and 19.0 of these bylaws.

22.0 The Chapter is obligated to notify the NCRS, Inc. Regional Representative and the National Chapter Coordinator of any changes to these bylaws.

23.0 The Queen City Chapter falls within Region II and will cooperate with the Regional Representative in scheduling meets/events so as to avoid conflicting dates with other chapters or with National meets and events.

24.0 The Chapter Chairman will represent this chapter within the Region and will report to the Regional Representative

25.0 This Chapter will abide by the requirements of the NCRS, Inc. Chapter Manual.

26.0 There shall be no event scheduled at any Queen City Chapter meet that excludes any part of the NCRS members present.

27.0 This chapter may dissolve or disband on its own by

a 2/3 majority vote of all active members.

27.1 Notice of chapter dissolution or disbandment must be given in writing to the NCRS, Inc. Chapter Coordinator.

28.0 In the event this chapter is disbanded, dissolved or its charter forfeited or revoked, all properties, chattels, or money in the Chapter treasury shall be divided equally among the existing chapter active members.

28.1 Revocation, forfeiture, dissolution or disbandment of this Chapter shall not affect any members rights as a member of NCRS, Inc.

#### ARTICLE IV CHAPTER ACTIVITIES

~~1.0 This Chapter shall meet at least a minimum of four times per year.~~

2.0 Activities scheduled by this chapter shall be consistent with the goals and principles of NCRS, Inc.

3.0 At no time shall this chapter schedule events concurrently with any NCRS, Inc. meet or meeting or within one week of a National Convention or Road Tour.

4.0 Chapter activities shall fall into the following categories:

4.1 Judging meet - That type of meet where judging of 1953 thru 1977 Corvettes is conducted per NCRS judging guidelines by NCRS judges.

4.2 Judging school - That type of event where judges are trained as per NCRS judging school guidelines as outlined in the Judging Reference Manual.

4.3 Road Tours - That type of event where primarily Corvette automobiles are driven as a group for enjoyment. Road tours are cautioned to observe the rules of the road and all local laws to preserve the image of NCRS, Inc.

4.4 Technical seminars - That type of event where restoration and preservation techniques are discussed or demonstrated. These events can take the form of how-to sessions, panel discussions, or question and answer sessions, etc.

4.5 Swap meets - That part of an event where Corvette parts are bought and sold or traded.

4.6 Social events - That type of event where NCRS members can gather to discuss mutual areas of NCRS interest and enjoy comraderies of NCRS membership.

5.0 Single day or weekend type meets can encompass any combination of or all of the above suggested activities.

6.0 Chapter membership shall be notified of upcoming events at least 6 to 8 weeks in advance.

7.0 Meet or event advertising can be placed in the

NCRS DRIVELINE, the Queen City Chapter Side Draft and/or any other suitable publication or media.

#### ARTICLE V JUDGING

1.0 The NCRS Judging Reference Manual and the NCRS is the sole guide for Chapter judging. Both are part of these bylaws.

2.0 The Chapter will ensure that only a complete and current Judging Reference Manual and appropriate Judging Manuals for the years being judged are utilized for the event.

3.0 The results of Chapter judging events are to be summarized on copies of the forms illustrated in the appendix of the Judging Reference Manual. Copies of the completed summary forms are to be mailed to the NCRS Chapter Coordinator and NCRS National Judging Chairman.

4.0 Chapter judging meets shall be the responsibility of the Chapter Judging Chairman.

5.0 The Chapter Judging Chairman shall appoint Judging Teams as required to support the years of the vehicles eligible for judging under the NCRS rules.

#### ARTICLE VI CHAPTER PUBLICATION

~~1.0 The Queen City Chapter will publish a Chapter Newsletter on a monthly basis.~~

2.0 The cost of printing and mailing of the Newsletter is incorporated into the dues structure of the Chapter.

~~3.0 Advertising for personal items is free to Chapter members. Commercial advertising in the newsletter is allowed and follows a rate schedule published in the Newsletter.~~

4.0 Newsletters shall be mailed to all current Chapter members, Commercial advertisers, Chapter Coordinator, Region V Representative, Editor of the DRIVELINE and RESTORER, and any other person or organization as the Chapter Board deems appropriate.

5.0 The name of the Newsletter shall be: "SIDE DRAFT"

#### ARTICLE VII CHAPTER REPORTING

1.0 The Chapter must file a Semi-annual Report that updates the Chapter Coordinator and Directors on pertinent information regarding chapter activities.

#### ARTICLE VIII CHAPTER INSURANCE

1.0 NCRS, Inc. secures insurance for its meets and activities on an annual basis. The policy features coverage for General Liability, Automobile Liability, and Excess Liability.

1.1 NCRS approved Chapter activities are covered by a policy rider as a part of the NCRS, Inc. main policy featuring

similar levels of coverage.

1.2 The Chapter shall notify NCRS, Inc. Chapter Coordinator and Editor of all chapter events to assure coverage.

1.3 The Chapter shall insure that all Corvettes being judged carry adequate levels of general liability coverage. Owners of cars being judged shall be prepared to prove they have the subject coverage in written form only.

#### ARTICLE IX CHAPTER DUES

~~1.0 The Queen City Chapter dues are set at \$20.00 annually.~~

2.0 The Chapter shall at no time attempt to collect National Membership Dues.

#### ARTICLE X AMENDMENTS OF CHAPTER BYLAWS

1.0 Amendments to these bylaws may be proposed either by any member of the Board or by any 10 active members of the Chapter.

1.1 These bylaws shall not be amended or changed in any way that could reduce, nullify or change the nonprofit status of NCRS.

1.2 Proposed amendments must be submitted in writing to the Chapter Chairman.

1.3 Any proposed amendment must be referred to a Bylaws and Rules Committee appointed by the Chairman for its study and recommendation to the Chapter Board.

~~2.0 Any proposed amendment shall not be held in committee or the Board for more than 13 months in each place.~~

~~2.1 Any proposed amendment held before the Board for more than 13 months shall automatically be considered to have passed the Board.~~

3.0 The Board must vote on any proposed amendment submitted to them, from the Bylaws and Rules Committee, by written ballot.

3.1 All ballots must be returned to the Chapter Secretary.

3.2 Any proposed amendment must receive a 2/3 majority vote of the entire Board in order to pass.

3.3 If the proposed amendment does not receive a 2/3 majority vote of the entire Board, it shall be null and void.

4.0 These bylaws become effective 30 days after the majority vote of the Board as of the \_\_\_\_\_, 1994 meeting, as certified by the Queen City Chapter Secretary and they supersede any or all previous bylaws of the Queen City Chapter of the NCRS, Inc.

4.1 Such date shall be announced in "SIDE DRAFT".

#### ARTICLE XI MEETINGS

1.0 The Annual Meeting of the Chapter shall be held on the third Tuesday of January each year for installation of officers, reports of officers, and committees and such other business as lawfully may come before the meeting.

2.0 Regular monthly meetings will be held the third Tuesday of each month.

3.0 In addition to any provisions of the bylaws, special meetings of the Chapter and/or Board may be called by the Chairman or by a majority of the Board of Directors.

4.0 Notice of special meetings, stating the place, purpose, day, and hour of meeting of the Chapter and/or Board, shall be given to the Secretary and sent not less than two weeks before such meetings to each member.

#### ARTICLE XII BOARD OF DIRECTORS

1.0 The Board of Directors is defined by the officers as shown in Article III, Section 3.0. The Board of Directors shall manage the affairs of the Chapter.

#### ARTICLE XIII DUTIES OF OFFICERS

1.0 The Chairman shall preside at all meetings of the Chapter and the Board of Directors and shall perform the duties pertaining to this office. He may call special meetings under the provisions of Article XI. He shall be the Chief Executive of the Chapter.

2.0 In the absence of the Chairman, resignation or inability to act, the duties usually appertaining to that office shall be performed by the Vice-Chairman. He shall also serve as Chairman of the Activities Committee and shall also handle technical coordination and Public Relations.

3.0 The Secretary shall attend all meetings of the Chapter and the Board of Directors and shall record all minutes and votes in a book for that purpose. He shall give all notices of meetings to the members as required by these bylaws and shall perform all duties incident to this office. He shall have custody of the Chapter records. In the absence of the Secretary from any of the said meetings, a substitute shall be chosen by the presiding officer.

4.0 The Treasurer shall, subject to such conditions and restrictions as may be made by the Board of Directors, have custody to all monies, debts, and obligations belonging to the Chapter. He shall receive all monies belonging to the Chapter and deposit same in the Chapter account. He shall make all payments of the Chapter debts upon approval of the Board of Directors. All contracts, checks, drafts, notes or other orders for payment of money shall be signed in the name of the Chapter by the Treasurer and countersigned by the Chairman or Vice-Chairman. The Treasurer shall give a report on the financial status of the Chapter at all Chapter and Board of Director meetings. No obligation, debt, or other liability shall be incurred by the Treasurer without the specific approval of the Board of Directors.

5.0 The Editor/Historian shall prepare, publish, and distribute the Chapter's Newsletter on a monthly basis. He shall have custody of the Chapter scrapbook, and shall keep copies of the past newsletters and publications, and shall assist the Vice-Chairman in all aspects of Public Relations information about the Chapter.

6.0 The Membership Chairman shall keep an up-to-date roll of all Chapter members and be responsible for Chapter Membership Directory. He shall collect the Chapter dues and turn them over to the Treasurer. He shall make available membership applications for new members. He shall work with NCRS, Inc. to verify that Chapter members are in good standing with NCRS, Inc.

7.0 The Judging Chairman shall be responsible for the coordination of all judging. The Judging Chairman shall be responsible for the proper selection and training of judging and shall appoint others to assist in judging in accordance with NCRS Judging Rules. The Judging Chairman shall be the final authority in resolving any judging conflicts arising during Chapter Judging meets and shall maintain centralized files containing judging results and other judging data.

#### ARTICLE XIV ELECTION OF OFFICERS

1.0 The Officers shall be elected by the membership at-large at the Annual Meeting.

2.0 In any event that any of the officers shall resign or become unable to hold office before the end of his elected term, the Board of Directors shall appoint a member to fill the vacancy of said term.